

**SANDS TOWNSHIP REGULAR MEETING
SANDS TOWNSHIP OFFICE COMPLEX
February 13, 2018**

1. **Call to Order and Pledge of Allegiance** –D. Walch called the meeting to order at 7:00 PM.
2. **Roll Call** – Darlene Walch, Lee Yelle, David Kallio, Justin Murawski, and Justin Yelle
Absent – None
Employees in Attendance: Carolyn Kerkela, Suzanne Sundell
Public in Attendance: Barb Kidder, Bob Kallio
3. **Public Comment:** None
4. **Agenda:** L. Yelle moved, D. Kallio seconded, to approve the agenda with the addition of 10f – Old Landfill Information. Ayes: 5 Nays: 0 Motion carried.
5. **Consent Agenda:** L. Yelle moved, J. Murawski seconded, to approve the Consent Agenda with the removal of the EMS Call Data Memo and the Fire Department Reinstatement for discussion or action. Ayes: 5 Nays: 0 Motion carried.
 - a. **Minutes**
 - i. **January 8, 2018 Minutes:** Approved as presented.
 - b. **Department Reports:** Accepted and placed on file.
 - i. **Fire**
 - ii. **Ambulance** (No Report)
 - iii. **Sanitation / MCSWMA**
 - iv. **Cemetery** (No Report)
 - v. **Zoning**
 - c. **Committee Reports**
 - i. **Personnel** (No Report)
 - ii. **Parks & Recreation**
 - iii. **Groundwater & Well Testing** (No Report)
 - iv. **Library** (No Report)
 - v. **Council on Aging**
 - d. **Correspondence**
 - i. **Marquette Township Public Notice**
 - ii. **UPSET Letter**
 - e. **Miscellaneous**
 - i. **Resignations**
6. **Treasurer's Report** –
General Fund \$281,671.27 **Trust & Agency** \$647.00 **Fire Fund** \$169,919.26
Ambulance Fund \$139,504.90 **Parks/Rec** \$124,360.52
Sanitation \$78,178.85 **Taxes** \$174,415.31 **Road Repair Fund** \$115,731.00

CD Totals: **Ambulance** \$261,783.42 **Roads** \$266,475.84 **Fire Dept** \$203,486.99
General Fund \$796,949.58 **Parks & Rec** \$52,034.91

Money Markets: **Fire** \$48,172.33 **Cemetery Perpetual Care** \$2,821.75 **Road Repair Fund** \$85,679.20

7. Clerk's Report

- a. **Budget Report** – L. Yelle moved, J. Murawski seconded, to add a new expense category of Human Resources, with the subaccount as EAP Insurance, and take \$275 from Clerk expenses and authorize \$275 for Human Resources expenses. Ayes: 5
Nays: 0 Motion carried.
- b. **Accounts Payable** – L. Yelle moved, D. Kallio seconded, to approve accounts payable as presented: General Fund checks #33151 - #33211 for \$32,364.15, and Tax Collection checks #3279- #3293 for \$434,442.74, for a total of \$466,806.89. Ayes: 5
Nays: 0 Motion carried.

8. Supervisor's Report

- a. **PILT Update** – No update
- b. **DNR Shooting Range** – No update

9. Old Business

- a. **Old Town Hall** – On hold
- b. **Possible Property Purchase** – On Hold
- c. **Position Description – Cleaning/Maintenance for Fire & EMS Facilities** – On Hold
- d. **Fire Department SOG's** – On Hold
- e. **Bunker Gear** – On Hold
- f. **Marquette County Road Commission Annual HMA Paving, Crack, Chip & Fog Seal** – D. Walch moved, J. Yelle seconded, to request quotes from the Road Commission for the possible 2018 road projects as listed in the townships five-year plan. Ayes: 5
Nays: 0 Motion carried.

10. New Business

- a. **Planning Commission and Board of Review Positions** – D. Walch moved, L. Yelle seconded, to appoint Suzanne Sundell to the Planning Commission, and appoint Louis Verville as a regular Board of Review member, and Carolyn Myers as an alternate to the Board of Review. Ayes: 5 Nays: 0 Motion carried.
- b. **Resolutions for Salaries and Wages** –
 - i. **Supervisor** – L. Yelle moved, D. Kallio seconded, to approve Resolution #021318S, Resolution to Establish Township Officer (Supervisor) Salary. Roll call vote was unanimous.
 - ii. **Clerk** – D. Kallio moved, J. Murawski seconded, to approve Resolution #021318C, Resolution to Establish Township Officer (Clerk) Salary. Roll call vote was unanimous.
 - iii. **Treasurer** – D. Walch moved, J. Yelle seconded, to approve Resolution #021318T, Resolution to Establish Township Officer (Treasurer) Salary. Roll call vote was unanimous.
 - iv. **Trustee** - L. Yelle moved, D. Walch seconded, to approve Resolution #021318TRU, Resolution to Establish Township Officer (Trustee) Salary. Roll call vote was unanimous.
 - v. **Salaries & Wages** – D. Kallio moved, J. Murawski seconded, to accept the proposed salaries and wages as presented. Roll call vote was unanimous.
- c. **Budget Planning** – L. Yelle presented a draft budget for information and review before the hearing at the March meeting.
- d. **Interior Office Door** – On hold; waiting for 3rd quote.

- e. **Active911 Subscription** – L. Yelle moved, J. Yelle seconded, to renew the annual Active911 Subscription for EMS and Fire, at a cost of \$11.75 per device. Ayes: 5 Nays: 0 Motion carried.
- f. **Old Landfill Information** – J. Yelle reported concerns regarding the fencing and vents at the old township landfill.
- g. **EMS Call Data** – Discussion followed on the increase in calls, as reflected in the report generated by Lyn Nelson.
- h. **Fire Department Reinstatement** – L. Yelle moved, J. Yelle seconded, to approve the reinstatement of Justin Murawski to the Fire Department. Ayes: 5 Nays: 0 Motion carried.

11. Public Comment – None

12. Adjournment – D. Walch adjourned the meeting at 8:00 PM.

Lee Yelle, Clerk

Darlene Walch, Supervisor