

SANDS TOWNSHIP REGULAR MEETING
SANDS TOWNSHIP OFFICE COMPLEX
September 11, 2018

1. **Call to Order and Pledge of Allegiance** –D. Walch called the meeting to order at 7:00 PM.
2. **Roll Call** – Darlene Walch, Lee Yelle, Justin Murawski, David Kallio and Justin Yelle **Absent** – None
Employees in Attendance: Carolyn Kerkela
Public in Attendance: Bob Kallio, Jane Noe
3. **Public Comment:** None
4. **Agenda:** L. Yelle moved, D. Walch seconded, to approve the agenda with the addition of 7e – L-4029, 10j – UP EMS Conference, 10k – Underwriting for Instructor Fee, 10l – Street Light Request, and 10m – Stuart Sarasin Letter re: Property Purchase (from 5e). Ayes: 5 Nays: 0 Motion carried.
5. **Consent Agenda:** D. Kallio moved, J. Murawski seconded, to approve the Consent Agenda, with the removal of 5e (addressed as 10m) as an action item. Ayes: 5 Nays: 0 Motion carried.
 - a. **Minutes**
 - a. **August 14, 2018 Minutes:** Approved as presented.
 - b. **Department Reports:** Accepted and placed on file.
 - a. **Fire**
 - b. **Ambulance** (No Report)
 - c. **Sanitation / MCSWMA**
 - d. **Cemetery** (No Report)
 - e. **Zoning**
 - c. **Committee Reports**
 - a. **Personnel** (No Report)
 - b. **Parks & Recreation**
 - c. **Groundwater & Well Testing** (No Report)
 - d. **Library** (No Report)
 - e. **Council on Aging**
 - d. **Correspondence** – Marquette-Alger EMS MCA re: Agency Responses
 - e. **Miscellaneous** – None
 6. **Treasurer's Report** – As of August 31, 2018
General Fund \$356,592.71 **Trust & Agency** \$1,053.00 **Fire Fund** \$191,253.36
Ambulance Fund \$154,891.52 **Parks/Rec** \$137,850.45
Sanitation \$66,436.33 **Taxes** \$92,931.04 **Road Repair Fund** \$180,299.41

CD Totals: **Ambulance** \$262,277.23 **Roads** \$266,475.84 **Fire Dept** \$204,003.74
General Fund \$804,046.23 **Parks & Rec** \$52,411.81

Money Markets: **Fire** \$48,228.84 **Cemetery Perpetual Care** \$2,822.57 **Road Repair Fund** \$85,721.70
 7. **Clerk's Report**
 - a. **Budget Report** – L. Yelle gave report.

- b. **Accounts Payable** – L. Yelle moved, J. Murawski seconded, to approve accounts payable as presented: General Fund checks #33701 - #33774, for \$45,875.45, and Tax Collection checks #3346 - #3347 for \$127,909.65, for a total of \$173,785.10. Ayes: 5 Nays: 0 Motion carried.
- c. **Under Resolution – Authorization for Essential Expenditures/Emergency Maintenance for TS Grounds** – L. Yelle reported that repairs totaling \$352.80 were done to the gravel pads the recycling bins sit on at the Transfer Station.
- d. **New Computer Purchase** – D. Walch moved, D. Kallio seconded, to authorize up to \$900 for the purchase of a new computer for the Clerk, after the November election. Ayes: 5 Nays: 0 Motion carried.
- e. **L-4029** – L. Yelle reported the L-4029 is complete and ready for signatures.

8. Supervisor's Report

- a. **PILT Update** – No Update

9. Old Business

- a. **Audit Contract Expires** – L. Yelle has begun drafting language for requesting auditing services.
- b. **Updated Master Plan** – D. Walch moved, J. Yelle seconded, to table a decision on the Master Plan and send it back to the Planning Commission, along with D. Walch's comments. Ayes: 5 Nays: 0 Motion carried.
- c. **Tires for Garbage Truck** – D. Walch moved, L. Yelle seconded, to accept the quote from Pomp's Tire and purchase 10 new tires for the garbage truck for \$3,720.66, and to keep the old tires and look into what to do with them. Ayes: 5 Nays: 0 Motion carried.

10. New Business

- a. **Official Termination of FD Personnel** – D. Walch moved, J. Yelle seconded, to support the Fire Department's recommendation that Wade Martin be terminated from the department because he was unable to complete the training requirements. Ayes: 5 Nays: 0 Motion carried.
- b. **Change to Garbage Pickup Days/Time** – L. Yelle moved, J. Murawski seconded, to accept the recommendation from the Sanitation Crew and change the garbage pickup days to Tuesdays & Wednesdays, beginning at 4 AM, and to approve mailing a postcard to all residents with the new information. Ayes: 5 Nays: 0 Motion carried.
- c. **EMS Training Reimbursement** – D. Walch moved, L. Yelle seconded, to approve paying Emily Masterson \$672.50 for her remaining portion of training costs, since she has fulfilled her obligation of 12 months of service to the EMS. Ayes: 5 Nays: 0 Motion carried.
- d. **2018-2019 Snow Removal Season Contact** – L. Yelle moved, D. Kallio seconded, to continue with Bob's Snow Removal for the 2018-2019 snow season. Ayes: 5 Nays: 0 Motion carried.
- e. **New Man Doors for Fire Department**– L. Yelle moved, J. Yelle seconded, to accept the quote from Wolverine Door and have all 5 man doors replaced at the Fire Halls for a total of \$7,438. Ayes: 5 Nays: 0 Motion carried.
- f. **Transfer Station West Wall** – J. Yelle reported the West Wall of the Transfer Station is in need of repair; quotes will be sought.
- g. **Backhoe Service** – As routine business, Fabick will be contacted for the 50 hour scheduled maintenance on the backhoe, and the purchase of a grease gun for the backhoe will be looked into. A quote was received from Fabick for the damage to the

front of the backhoe, and we will check with Yelle Mechanical for an estimate on repairs and look into whether insurance will cover the repairs.

- h. Zoning Ordinance Amendment #01-18-03 & 01-18-04** – D. Walch moved, J. Murawski seconded, to approve amendment #01-18-03 (additional definitions) as presented. Ayes: 5 Nays: 0 Motion carried.
D. Walch moved, L. Yelle seconded, to approve amendment #01-18-04 (section 315 & 317) as presented. Ayes: 4 Nays: 1. Motion carried.
- i. Appointment to the UP Health Systems Med Control Authority Advisory Board** – D. Walch moved, L. Yelle seconded, to appoint Lyn Nelson to the Medical Control Authority Advisory Board, replacing Frank Rosado, and to continue with Randy Schwemin as the alternate. Ayes: 5 Nays: 0 Motion carried.
- j. UP EMS Conference** – L. Yelle moved, J. Murawski seconded, to approve sending any interested EMS members to the UP EMS Conference in October, with township paying registration fees. Ayes: 5 Nays: 0 Motion carried.
- k. Underwriting for Instructor Fee** – D. Walch moved, J. Murawski seconded, to approve paying the \$220 instructor fee for the patient de-escalation training as requested by Lyn Nelson. Ayes: 5 Nays: 0 Motion carried.
- l. Street Light Request** – More information will be gathered on the request, including contacting the schools.
- m. Stuart Sarasin Letter re: Property Purchase** – D. Walch will draft a letter that says the Board is not interested in selling property at this time. The letter will be kept on file and if they do decide to dispose of the property, it will have to go up for bids.

11. Public Comment –

Bob Kallio asked if the Zoning Amendments had been approved, which they were.

12. Adjournment – D. Walch adjourned the meeting at 8:27 PM.

Lee Yelle, Clerk

Darlene Walch, Supervisor