

**SANDS TOWNSHIP REGULAR MEETING
SANDS TOWNSHIP OFFICE COMPLEX
November 13, 2018**

1. **Call to Order and Pledge of Allegiance** –D. Walch called the meeting to order at 7:00 PM.
2. **Roll Call** – Darlene Walch, Justin Murawski, Lee Yelle, David Kallio, and Justin Yelle,
Employees in Attendance: None
Public in Attendance: Bob Kallio, Jane Noe
3. **Public Comment:** None
4. **Agenda:** D. Walch moved, L. Yelle seconded, to approve the agenda with the addition of 7f-BS&A bill, and 10d-Lifepak AED battery & e -Fire Foam -. Ayes: 5 Nays: 0 Motion carried.
5. **Consent Agenda:** D. Kallio moved, L. Yelle seconded, to approve the Consent Agenda. Ayes: 5 Nays: 0 Motion carried.
 - a. **Minutes**
 - a. **October 9, & Special November 2, 2018 Minutes:** Approved as presented.
 - b. **Department Reports:** Accepted and placed on file.
 - a. **Fire**
 - b. **Ambulance** (No Report)
 - c. **Sanitation / MCSWMA**
 - d. **Cemetery** (No Report)
 - e. **Zoning**
 - c. **Committee Reports:** Accepted and placed on file.
 - a. **Personnel**
 - b. **Parks & Recreation**
 - c. **Groundwater & Well Testing**
 - d. **Library** (No Report)
 - e. **Council on Aging**
 - d. **Correspondence** – SEMCO letter, EAP utilization report and UPSET letter. Placed on file
 - e. **Miscellaneous** – None
6. **Treasurer's Report** – J. Murawski, reported balances as of October 31, 2018
General Fund \$347,583.49 **Trust & Agency** \$422.00 **Fire Fund** \$189,672.88
Ambulance Fund \$155,046.96 **Parks/Rec** \$136,994.39
Sanitation \$53,683.69 **Taxes** \$1,887.45 **Road Repair Fund** \$180,928.71
CD Totals: **Ambulance** \$262,894.32 **Roads** \$266,635.77 **Fire Dept** \$204,896.23
General Fund \$808,732.43 **Parks & Rec** \$52,603.37

Money Markets: **Fire** \$48,244.43 **Cemetery Perpetual Care** \$2,822.81 **Road Repair Fund** \$85,743.31
7. **Clerk's Report**
 - a. **Budget Report** – L. Yelle reported amendment needed for accounting expenses and that some expense lines in the General Fund need to be monitored. L. Yelle moved, J. Murawski seconded, to authorize an increase of \$250 in the accounting expense line by moving \$250 from contingency into accounting. Ayes: 5 Nays: 0 Motion carried.

- b. **Accounts Payable** – L. Yelle moved, J. Murawski seconded, to approve accounts payable as presented: General Fund checks #33857 - #33929, for \$40,057.62, Trust & Agency check #1854 for \$175.50, and Tax Collection checks #3350 - #3359 for \$271,781.36, for a total of \$312,014.48. Ayes: 5 Nays: 0 Motion carried.
- c. **Election information** – L. Yelle reported that there was a 63% voter turnout with 13% voting absentee for the November 6th General Election.
- d. **W/C refund** – L. Yelle reported that we received a refund from MML Insurance for \$889.
- e. **Audit billing** – L. Yelle moved, J. Murawski seconded, to approve payment of Cowell & LaPointe bill of \$6,800. Ayes: 5 Nays: 0 Motion carried.
- f. **BS&A billing** – D. Kallio motioned, L. Yelle seconded to approve payment of \$990 for the November 2018-2019 tax and assessing service. Ayes: 5 Nays: 0 Motion carried.

8. Supervisor's Report

- a. **PILT Update** – No Update
- b. **MCSWMA Recycling meeting** – December 6, 2018 at 7 pm there will be an informational meeting for all the constituent municipalities regarding the results of the recycling feasibility study that was done. Board members are encouraged to attend.
- c. **MCTA December meeting/dinner.** – D. Walch reported that the MCTA dinner is on December 5th.
- d. **Mandatory sick leave legislation** – D. Walch informed of upcoming legislation that may affect the township.

9. Old Business

- a. **Street light request** – no update
- b. **Well #2 rehab update** – Hakala Well Service has not been able to check out the well. Discussion regarding the rehab or possibly the need to put in a new well to replace the current one in order to possibly have water quality test done in addition to level readings.
- c. **Garbage truck employee recommendations** – J. Yelle moved, J. Murawski seconded, to approve the hiring of Andrew Kachmarsky to fill the position vacated by Jim Smithson, and David Tregembo as a substitute driver and Ben Wright as a substitute garbage truck worker and possibly Ward Glass and William Kosa added as substitute workers, as recommended by the personnel committee. Ayes: 5 Nays: 0 Motion carried.
- d. **North Jackson Hydrological report & Nov. well report** – Reports were discussed
- e. **2019 road paving & crack, chip & fog seal**– No response from the road commission yet regarding the township letter for the 2019 proposed road projects.

10. New Business

- a. **Audit contract** – D. Walch moved, L. Yelle seconded, to contract with Cowell & LaPointe for \$6,500 to perform the 3/31/2019 audit. Ayes: 5 Nays: 0 Motion carried.
- b. **Fireworks ordinance #58** – First reading of ordinance. J. Yelle pointed out the same language used in #6 of Section 3 should also be used in #5 of Section 6. Any other recommended changes should be forwarded to the zoning administrator.
- c. **Water well tank replacement** –D. Kallio moved, D. Walch seconded to approve using Trudell Plumbing & Heating to replace the existing Well Tank at Fire Hall #1 at an estimated cost of \$1,245. Ayes: 5 Nays: 0 Motion carried.
- d. **Lifepak AED battery** – L. Yelle moved, J. Murawski seconded, to approve the purchase of a battery kit for the Lifepak AED for \$365 plus cost of shipping. Ayes: 5 Nays: 0 Motion carried.

- e. **Fire Foam** – D. Kallio recommended sending a memo to the fire department to inventory the type of fire suppression foam due to the possibility of chemicals that can be detrimental to personnel as well as the environment.

11. Public Comment – Jane Noe asked if there has ever been contact with the road commission in addressing the possibility of putting in a round-a-bout at the 480 & 553 junction.

12. Adjournment – D. Walch adjourned the meeting at 8:15 PM.

Lee Yelle, Clerk

Darlene Walch, Supervisor