

SANDS TOWNSHIP REGULAR MEETING
SANDS TOWNSHIP OFFICE COMPLEX
March 12, 2019

1. **Call to Order and Pledge of Allegiance** –D. Walch called the meeting to order at 7:00 PM.
2. **Roll Call** – Darlene Walch, Lee Yelle, David Kallio and Justin Murawski **Absent** – Justin Yelle
Employees in Attendance: Carolyn Kerkela and Randall L. Yelle
Public in Attendance: Marge Forslin, Lainey Stevens, Gary I. Stevens, Barb Kidder, Bob Kallio
3. **Public Comment:** None
4. **Agenda:** L. Yelle moved, D. Kallio seconded, to approve the agenda with the additions of 8d - Sale of Plat Books, 9b – Ortman Road, 9c – Michigan Grant for Recycling, 9d – ZBA Alternate, 10e – Fire Hall Door Issue, 11f – Dust Control Agreement, 11g – Recycling Letter, and 11h – Medical Leave Act Requirement. Ayes: 4 Nays: 0 Motion carried.
5. **Consent Agenda:** L. Yelle moved, D. Kallio seconded, to approve the Consent Agenda as presented. Ayes: 4 Nays: 0 Motion carried.
 - a. **Minutes**
 - a. **February 12, 2019 Minutes:** Approved.
 - b. **Department Reports:** Accepted and placed on file.
 - a. **Fire**
 - b. **Ambulance** (No Report)
 - c. **Sanitation / MCSWMA**
 - d. **Cemetery** (No Report)
 - e. **Zoning**
 - c. **Committee Reports**
 - a. **Personnel** (No Report)
 - b. **Parks & Recreation**
 - c. **Groundwater & Well Testing** (No Report)
 - d. **Library** (No Report)
 - e. **Council on Aging** (No Report)
 - d. **Correspondence** – None
 - e. **Miscellaneous** – None
6. **Public Hearing: FY 2018-2019 Budget** – D. Walch declared the Public Hearing for the proposed Fiscal Year 2019-2020 budget open at 7:12 PM. D. Walch presented the General Appropriations Act/(Budget) as follows: Anticipated General Operating revenue and expenses set at \$563,458 and, anticipated revenues and expenses for: Ambulance Fund - \$35,823.00, Fire Fund - \$71,695.00, Parks/Recreation Fund - \$38,619.00, Sanitation Fund - \$78,509.00, Library Fund - \$81,509.00, and Road Fund - \$143,447.00. Anticipated allocated millage at 1.1753 and voter-authorized millages of 6.3448. During Public Comment, Lainey Stevens questioned the Library Fund Budget, which was explained. D. Walch closed the Public Hearing at 7:18.

7. Treasurer's Report – As of February 28, 2019

General Fund \$466,832.69 **Trust & Agency** \$569.00 **Fire Fund** \$231,907.96
Ambulance Fund \$180,127.02 **Parks/Rec** \$163,398.82
Sanitation \$79,165.17 **Taxes** \$332,357.20 **Road Repair Fund** \$223,588.82

CD Totals: **Ambulance** \$263,276.88 **Roads** \$266,635.77 **Fire Dept** \$205,096.79
General Fund \$809,302.92 **Parks & Rec** \$52,793.53

Money Markets: **Fire** \$48,277.48 **Cemetery Perpetual Care** \$2,823.28 **Road Repair Fund** \$85,764.92

After discussion regarding CD interest and, at J. Murawski's request:

L. Yelle moved, D. Walch seconded, to move 2 CDs (General Fund CD of \$108,056.88 and Fire Fund CD of \$29,017.79, currently at River Valley Bank) into 2 year CDs at Honor Credit Union with an interest rate of 2.8%. Ayes: 4 Nays: 0 Motion carried.

8. Clerk's Report

- a. **Budget Report** – L. Yelle moved, J. Murawski seconded, to take \$1,120 from Contingency and increase the authorized expenditures for Parks & Recreation by \$600 (total \$14,100) and Fire Dept #2 by \$520 (total \$8,770), and to increase the authorized expenditures for the Sanitation Fund by \$3,800 (total \$89,909). Ayes: 4 Nays: 0 Motion carried.
- b. **Accounts Payable** – L. Yelle moved, J. Murawski seconded, to approve accounts payable as presented: General Fund checks #34144 - #34201, for \$31,576.24 and Tax Collection checks #3368 - #3376 for \$484,415.76, for a total of \$515,992.00. Ayes: 4 Nays: 0 Motion carried.
- c. **Review of Recycling & Garbage Disposal Cost** – Lee presented financial information related to the all aspects of garbage and recycling cost, that are covered by the General and Sanitation Funds over the last several years.
- d. **Sale of Plat Books** – L. Yelle moved, D. Kallio seconded, to agree that the office shall become a vendor for Marquette County Plat Books. Ayes: 4 Nays: 0 Motion carried.

9. Supervisor's Report

- a. **PILT Update** – No Update
- b. **Ortman Road** – Randy Yelle said he was approached by a resident asking if Sands Township would consider fixing Ortman Road this year, when Chocolay Township does their portion.
- c. **Michigan Grant for Recycling** – D. Walch gave some information and may look into applying for the grant.
- d. **ZBA Alternate** – D. Walch moved, L. Yelle seconded, to accept Ron Titter stepping down from the Planning Commission, and to appoint him as an alternate to the Zoning Board of Appeals. Ayes: 4 Nays: 0 Motion carried.

10. Old Business

- a. **Asset Values Test** – D. Kallio moved, J. Murawski seconded, to adopt Resolution #031219PE, Resolution to Adopt Poverty Exemption Income Guidelines and Asset Test. Roll call vote was unanimous.

- b. **Solar Panel Update** – Dave Kallio gave an update on solar and possible back up power sources for the Town Hall and Station 1. D. Walch moved, L. Yelle seconded, to remove 2 electrical meters (the Old Town Hall & Old Fire Hall), and possibly also the one for the garage at Strawberry Lake. Ayes: 4 Nays: 0 Motion carried.
- c. **Fire Hall Sign** – Will be addressed in April.
- d. **Office Lights** – Clarification needed on one bid; will be addressed in April.
- e. **Fire Hall Door Issue** – Wolverine Door will be notified of the problems.

11. New Business

- a. **FSY 2019-2020 Budget Approval (General Appropriations Act)** – L. Yelle moved, J. Murawski seconded, to approve Resolution #031219GAA, the General Appropriations Act (Budget) for the 2019-2020 Fiscal Year, as presented. Roll call vote was unanimous.
- b. **Planning Commission Training** – L. Yelle moved, D. Kallio seconded, to approve sending the Zoning Administrator and interested Planning Commission members to the MSU sponsored trainings (Mar 18, April 10 & May 8) cost \$20 plus mileage per person at Township expense. Ayes: 4 Nays: 0 Motion carried.
- c. **Strawberry Lake Caretaker** – D. Walch moved, J. Murawski seconded, to appoint Ron Tervo as caretaker of Strawberry Lake for 2019. Ayes: 4 Nays: 0 Motion carried.
- d. **Fire Department Purchase of Beluga Glass Cutter** – L. Yelle moved, D. Walch seconded, to approve the purchase of a Beluga glass cutter for \$400 plus shipping. Ayes: 4 Nays: 0 Motion carried.
- e. **Request for Seeking KBIC 2% Funds** – D. Kallio seconded, J. Murawski seconded, to approve the Fire Department pursuing a KBIC 2% grant for a Genesis C236 E Force 2.0 Cutter with NXT gen blades (\$11,035.50). Ayes: 4 Nays: 0 Motion carried.
- f. **Dust Control Agreement** – waiting for information from Road Commission.
- g. **Recycling Letter** – L. Yelle moved, D. Kallio seconded, to send a letter of support for recycling to the MCSWMA and Constituent Municipalities in favor of the recycling project. Ayes: 4 Nays: 0 Motion carried.
- h. **Medical Leave Act Requirement** – D. Walch moved, L. Yelle seconded, to establish 40 hours per calendar year of Paid Time Off, which includes Medical Leave, which will replace the current vacation days paid to the Administrative Assistant, effective immediately. Ayes: 4 Nays: 0 Motion carried.

12. Public Comment –

Randy Yelle commented that the Landfill switched to a Paid Time Off system in 2013 and it has worked wonderfully. They also installed a new generator system for backup power, which he will gather information on.

13. Adjournment – D. Walch adjourned the meeting at 8:48 PM.

Lee Yelle, Clerk

Darlene Walch, Supervisor