

**SANDS TOWNSHIP REGULAR MEETING  
SANDS TOWNSHIP OFFICE COMPLEX  
January 14, 2020**

1. **Call to Order and Pledge of Allegiance** –D. Walch called the meeting to order at 7:00 PM.
2. **Roll Call** – Darlene Walch, Lee Yelle, Justin Yelle, and Dave Kallio **Absent** – Justin Murawski  
**Employees in Attendance:** Randy Yelle, Carolyn Kerkela, Andrew Sicotte, Bob Vietzke, Tom Redlon, Jane Noe  
**Public in Attendance:** Bob Kallio, Gary Stevens, Lainey Stevens
3. **Public Comment:** None
4. **Agenda:** D. Walch moved, L. Yelle seconded, to approve the agenda with the addition of 11g – Deputy Salaries. Ayes: 4 Nays: 0 Motion carried.
5. **Consent Agenda:** L. Yelle moved, D. Kallio seconded, to approve the Consent Agenda as presented. Ayes: 4 Nays: 0 Motion carried.
  - a. **Minutes:** December 10, 2019 Accepted and placed on file.
  - b. **Department Reports:** Accepted and placed on file.
    - a. **Fire**
    - b. **Ambulance** – No Report
    - c. **Sanitation / MCSWMA**
    - d. **Cemetery** – No Report
    - e. **Zoning**
  - c. **Committee Reports**
    - a. **Personnel** (No Report)
    - b. **Parks & Recreation**
    - c. **Groundwater & Well Testing** – Memo from North Jackson
    - d. **Library** (No Report)
    - e. **Council on Aging** (No Report)
  - d. **Correspondence** – UPSET Letter, Recycle 906 Information
  - e. **Miscellaneous** – Recycling & Transfer Station Financials, Garbage & Transfer Station Brochures
6. **Public Hearing – Cemetery Ordinance**
  - a. **Open Public Hearing** – Opened at 7:05
  - b. **Public Comment** – None
  - c. **Close Public Hearing** – Closed at 7:06
7. **Treasurer’s Report** – As of December 31, 2019  
**General Fund** \$361,464.32   **Trust & Agency** \$1,395.00   **Fire Fund** \$161,134.67  
**Ambulance Fund** \$189,116.38   **Parks/Rec** \$161,742.06  
**Sanitation** \$20,959.95   **Taxes** \$445,062.89   **Road Repair Fund** \$143,040.41  
  
**No CD Information**  
  
**Money Markets:** **Fire** \$48,349.08   **Cemetery Perpetual Care** \$2,899.48   **Road Repair Fund** \$85,850.72

## 8. Clerk's Report

- a. **Accounts Payable** – L. Yelle moved, J. Yelle seconded, to approve accounts payable as presented: General Fund checks #34898 - #34972 for a total of \$48,312.93. Ayes: 4 Nays: 0 Motion carried.
- b. **Budget Report** – L. Yelle moved, D. Kallio seconded, to amend the General Fund budgeted expenses by reducing authorized Aquifer expenses by \$1,000 (3,622) and Cemetery expenses by \$1,000 (2,200), and Attorney expenses by \$2,000 (3,400), and increasing the authorized expenses for Sanitation by \$4,000, (93,000). Ayes: 4 Nays: 0 Motion carried.
- c. **Search for New Auditor** – L. Yelle has begun drafting a Request for Proposals.
- d. **Bittner Engineering \$4,240** – L. Yelle moved, D. Walch seconded, to authorize payment of the Bittner Engineering bill for \$4,240 for updating site information for driveway permit for the Recycling / Transfer Facility. Ayes: 4 Nays: 0 Motion carried.
- e. **2020-2021 Budget Preparation** – L. Yelle reported on the new IRS mileage reimbursement amount (57.5) and the COL percentage.

## 9. Supervisor's Report

- a. **DEQ Recycling Grant** – D. Walch reported that the grant quarterly reporting is on schedule.
- b. **Township Open House** – D. Walch gave an update.
- c. **Silver Creek Weight Restrictions** – D. Walch moved, L. Yelle seconded, to have D. Walch draft a request letter to the Marquette County Road Commission petitioning them to issue weight restrictions on Silver Creek Road in Sands Township. Ayes: 4 Nays: 0 Motion carried.
- d. **Recycling Collaboration** – D. Walch shared information on early talks with possibly sharing the cost of a truck with surrounding municipalities to haul roll-offs.

## 10. Old Business

- a. **EMS SOG's** – L. Yelle moved, J. Yelle seconded, to approve the EMS SOG's, as presented with the right to review 101.01.07, regarding J. Yelle's concerns of using the words "under the influence" with our attorney and Lyn, and to reference the Township Return of Property Policy in section 105.01. Ayes: 4 Nays: 0 Motion carried.  
D. Walch moved, D. Kallio seconded, to approve the Bloodborne Pathogens & Respiratory Protection plans as presented. Ayes: 4 Nays: 0 Motion carried.
- b. **Cemetery Ordinance** – L. Yelle moved, J. Yelle seconded, to adopt the amended Cemetery Ordinance as presented after the first reading, with the addition of "in the cemetery" after the word procession in the first part of the sentence of Rule 5. Ayes: 4 Nays: 0 Motion carried.

## 11. New Business

- a. **Fire Department Application (Greg Orchard)** – L. Yelle moved, D. Walch seconded, approval to reinstate Greg Orchard, as requested by the Fire Department. Ayes: 4 Nays: 0 Motion carried.
- b. **Gym Area Lights** – Additional estimates will be gathered for February meeting.
- c. **Planning Commission Members** – L. Yelle moved, J. Yelle seconded, to proceed with a Public Hearing in February to amend Ordinance 56 to address the number of Planning Commission members. Ayes: 4 Nays: 0 Motion carried.
- d. **Administrative Assistant Job Description** – D. Walch moved, D. Kallio seconded, to adopt the presented updated position description. Ayes: 4 Nays: 0 Motion carried.

- e. **Newsletter** – L. Yelle moved, D. Walch seconded, to approve printing and mailing the Winter newsletter. Ayes: 4 Nays: 0 Motion carried.
- f. **FD Request for KBIC 2% Funds** – L. Yelle moved, D. Kallio seconded, to approve the Fire Department applying for a grant from the KBIC 2% money for the purchase of 2 new composite bottles and 2 new air packs. Ayes: 4 Nays: 0 Motion carried.
- g. **Deputy Salaries** – D. Walch gave information.

**12. Public Comment** – None

**13. Adjournment** – D. Walch adjourned the meeting at 8:07 PM.

Lee Yelle, Clerk

Darlene Walch, Supervisor