

**SANDS TOWNSHIP PLANNING COMMISSION
MINUTES
Special Meeting
January 30, 2020**

1. Call to Order at 6:30 PM by Planning Commission Chair S. Brauer
2. Roll Call: S. Brauer, A. Burbey, P. Lajewski-Pearson, J. Yelle & C. Bushong
 - a. Absent: S. Sundell
 - b. Others in Attendance: Randy Yelle, Carolyn Kerkela, Darla & Jack Kirkland, Terry Huffman
3. Approval of Agenda: Motion by P. Lajewski-Pearson, Supported by C. Bushong, to approve agenda as presented. Ayes: 5 Nays: 0 Motion Carried.
4. Approval of Meeting Minutes of November 13, 2019: Motion by C. Bushong, Supported by A. Burbey, to approve the minutes of the November 13, 2019 special meeting as presented. Ayes: 5 Nays: 0 Motion Carried.
5. Public Comment: Darla Kirkland stated that a potential buyer for "Lot D" wants ownership of the road to that parcel, which is the reason for this request.
6. Business:
 - a. Public Hearing: Request from Jack & Darla Kirland for SUP20-01, curb cut access off County Road 480 for 920 County Road 480 ("Lot B").
 - i. Open Public Hearing: S. Brauer opened the Public Hearing at 6:32.
 - A. Staff Input: R. Yelle explained the layout of the lots, the intent of the overlay and Master Plan, and other driveways in the area.
 - B. Requester Input – Darla Kirkland explained the request and other driveways that have already been approved.
 - C. Public Input – None
 - ii. Close Public Hearing:
 - A. Commissioner Member Discussion: Commissioners discussed and asked questions related to the layout of the parcels, dedicated easement access and ownership of the easements, other approved driveways from County Road 480, and safety concerns.
 - B. **Motion by C. Bushong, Supported by J. Yelle, to table a decision on SUP20-01 pending legal descriptions and title work to obtain deeds to parcels A, B, and D and get a definitive answer on ownership of the easements.**
Ayes: 5 Nays: 0 Motion carried.

- C. Darla Kirkland will provide requested deeds. Meeting scheduled for February 20th at 6:30 PM to address the request.

7. Administrative Report: R. Yelle gave an update
8. Public Comment: None
9. S. Brauer adjourned meeting at 7:18 PM.

S. Brauer
Chairman

P. Lajewski-Pearson
Secretary

C. Kerkela
Recording Secretary