

**SANDS TOWNSHIP REGULAR MEETING
SANDS TOWNSHIP OFFICE COMPLEX
February 11, 2020**

1. **Call to Order and Pledge of Allegiance** –D. Walch called the meeting to order at 7:00 PM.
2. **Roll Call** – Darlene Walch, Lee Yelle, Justin Yelle, Justin Murawski and Dave Kallio
Absent – None
Employees in Attendance: Randy Yelle, Carolyn Kerkela,
Public in Attendance: Bob Kallio, Gary Stevens, Marge Forslin, Barb Kidder, Sandy Petrovich
3. **Public Comment:** Sandy Petrovich, Gwinn Schools Superintendent, shared information on the school district and its new strategic plan.
Barb Kidder asked how the open house went; D. Walch responded.
4. **Agenda:** L. Yelle moved, J. Yelle seconded, to approve the agenda as presented. Ayes: 5
Nays: 0 Motion carried.
5. **Consent Agenda:** L. Yelle moved, D. Kallio seconded, to approve the Consent Agenda as presented. Ayes: 5 Nays: 0 Motion carried.
 - a. **Minutes:** January 14, 2020 Accepted and placed on file.
 - b. **Department Reports:** Accepted and placed on file.
 - a. **Fire**
 - b. **Ambulance** – No Report
 - c. **Sanitation / MCSWMA**
 - d. **Cemetery** – No Report
 - e. **Zoning**
 - c. **Committee Reports**
 - a. **Personnel** (No Report)
 - b. **Parks & Recreation**
 - c. **Groundwater & Well Testing** –
 - d. **Library** (No Report)
 - e. **Council on Aging**
 - d. **Correspondence** –
 - e. **Miscellaneous** –
6. **Public Hearing – Ordinance #56 – Ordinance to Establish a New Planning Commission and Transfer Zoning Authority**
 - a. **Open Public Hearing** – Opened at 7:10
 - b. **Public Comment** – None
 - c. **Close Public Hearing** – Closed at 7:11
7. **Treasurer’s Report** – As of December 31, 2019
General Fund \$371,182.42 **Trust & Agency** \$1,395.00 **Fire Fund** \$160,270.45
Ambulance Fund \$189,217.92 **Parks/Rec** \$160,372.89
Sanitation \$13,767.44 **Taxes** \$943,222.65 **Road Repair Fund** \$143,064.70

No CD Information

Money Markets: Fire \$48,353.32 **Cemetery Perpetual Care** \$2,899.60 **Road Repair Fund** \$85,850.72

8. Clerk's Report

- a. **Accounts Payable** – L. Yelle moved, J. Murawski seconded, to approve accounts payable as presented: General Fund checks #34973 - #35039, including the electronic liability payment, for a total of \$44,947.84. Ayes: 5 Nays: 0 Motion carried.
- b. **Budget Report** – L. Yelle moved, J. Murawski seconded, to amend general fund expenses by pulling \$1,600 from Aquifer expenses, \$400 from Cemetery expenses, and \$3,600 from Attorney expenses, and increase the authorized expenses for the Sanitation Fund by \$3,400 for a total of \$92,400 and increase authorized expenses for the Transfer Station by \$2,200, for a total of \$8,100. Ayes: 5 Nays: 0 Motion carried.
L. Yelle moved, J. Murawski seconded, to increase the authorized expenses for the Sanitation Fund by \$14,400, for a total of \$92,909. Ayes: 5 Nays: 0 Motion carried.
- c. **RFP for New Auditor** – L. Yelle moved, J. Murawski seconded, to approve the attorney reviewed RFP as presented and to send it to Anderson, Tackman & Co, CF Johnson CPA, Cowell & LaPointe, Grandchamp, MCBride & Walner CPAs, LaCosse & Associates, Lake Accounting, Makela, Toutant & Assoc PC, Rukkila & Associates, Schneider & Assoc PLLC, and Thomas & Paquette PC. Ayes: 5 Nays: 0 Motion carried.
- d. **North Jackson REACH System** – L. Yelle moved, J. Murawski seconded, to terminate the contract with North Jackson Company and no longer use their services to track well information online. Ayes: 5 Nays: 0 Motion carried.
- e. **QB Intuit payroll support billed in March (\$650)** – D. Kallio moved, J. Yelle seconded, to approve paying the \$650 for QuickBooks payroll support. Ayes: 5 Nays: 0 Motion carried.

9. Supervisor's Report

- a. **DEQ Recycling Grant** – D. Walch gave an update.
- b. **Silver Creek Weight Restrictions** – D. Walch will write a memo to the Road Commission.
- c. **Updated Road Maintenance Projects Report** – D. Walch gave an update, and will be inspecting roads in the spring to further update the plan.
- d. **Collaboration on Recycling & Transfer Station Hauling** – D. Walch gave an update.

10. Old Business

- a. **Gym Area Lights** – L. Yelle moved, D. Walch seconded, to approve the bid from Kukla Electric to replace the lights in the gym area with new LED fixtures for \$5,850. Ayes: 5 Nays: 0 Motion carried.
- b. **Ordinance #56 Re: Number of Members on Planning Commission** – J. Yelle moved, J. Murawski seconded, to approve the amendment to Ordinance #56, changing language from a 7 member board to either a 5, 7, or 9 member board for the Planning Commission. Ayes: 5 Nays: 0 Motion carried.

11. New Business

- a. **Resolutions:** –
 - a. D. Walch moved, L. Yelle seconded, to approve Resolution #02112020 BoR, Resolution for Board of Review Dates. Roll call vote was unanimous.

- b. L. Yelle moved, D. Kallio seconded, to approve Resolution #02112020 PE, Resolution to Adopt Poverty Exemption Income Guidelines and Asset Test. Roll call vote was unanimous.
- c. D. Walch moved, J. Yelle seconded, to approve Resolution #02112020 Waiver Resolution, Resolution for Waiver of Penalty and Interest for Untimely Filed Property Transfer Affidavits. Roll call vote was unanimous.
- b. **Bittner Billing** – L. Yelle moved, J. Murawski seconded, to approve paying \$5,810 to Bittner Engineering for schematic design, updating the contract, and document preparation for the new Recycling & Transfer Facility. Ayes: 5 Nays: 0 Motion carried.
- c. **Wolverine Door Service Bill** – D. Kallio moved, J. Yelle seconded, to approve paying \$699.25 to Wolverine Door for repairs to the Transfer Station doors. Ayes: 5 Nays: 0 Motion carried.
- d. **Active 911 Renewals** – L. Yelle moved, D. Walch seconded, to approve renewing 25 subscriptions to Active911, for a total of \$325. Ayes: 5 Nays: 0 Motion carried.
- e. **Salary Resolutions** –
 - a. **Supervisor** – D. Kallio moved, J. Yelle seconded, to approve Resolution #02112020 S, Resolution to Establish Township Officer (Supervisor) Salary. Roll call vote was unanimous.
 - b. **Clerk** – J. Murawski moved, D. Kallio seconded, to approve Resolution #02112020 C, Resolution to Establish Township Officer (Clerk) Salary. Roll call vote was unanimous.
 - c. **Treasurer** – L. Yelle moved, D. Walch seconded, to approve Resolution #02112020 T, Resolution to Establish Township Officer (Treasurer) Salary. Roll call vote was unanimous.
 - d. **Trustee** – L. Yelle moved, J. Murawski seconded, to approve Resolution #02112020 Trustee, Resolution to Establish Township Officer (Trustee) Salary. Roll call vote was unanimous.

12. Public Comment – None

13. Adjournment – D. Walch adjourned the meeting at 8:00 PM.

Lee Yelle, Clerk

Darlene Walch, Supervisor