

**SANDS TOWNSHIP REGULAR MEETING**  
**SANDS TOWNSHIP OFFICE COMPLEX**  
**March 17, 2020**

1. **Call to Order and Pledge of Allegiance** –D. Walch called the meeting to order at 7:00 PM.
2. **Roll Call** – Darlene Walch, Lee Yelle, David Kallio and Justin Yelle  
**Absent** – Justin Murawski  
**Employees in Attendance:** Andrew Sicotte  
**Public in Attendance:** None
3. **Public Comment:** None
4. **Agenda:** D. Kallio moved, Justin Yelle seconded, to approve the agenda with the additions of 9f – USGS wells, 11g – garbage collection schedule changes. Ayes: 4 Nays: 0 Motion carried.
5. **Consent Agenda:** D. Walch moved, L. Yelle seconded, to approve the Consent Agenda as presented. Ayes: 4 Nays: 0 Motion carried.
  - a. **Minutes**
    - a. **February 11<sup>th</sup> & 25<sup>th</sup>, 2020 Minutes:** Approved.
    - b. **Department Reports:** Accepted and placed on file.
      - a. **Fire**
      - b. **Ambulance** (No Report)
      - c. **Sanitation / MCSWMA**
      - d. **Cemetery** (No Report)
      - e. **Zoning**
    - c. **Committee Reports**
      - a. **Personnel** (No Report)
      - b. **Parks & Recreation**
      - c. **Groundwater & Well Testing** (No Report)
      - d. **Library** (No Report)
      - e. **Council on Aging**
    - d. **Correspondence** – No action
    - e. **Miscellaneous** – No action
  6. **Public Hearing: FY 2020-2021 Budget** – D. Walch declared the Public Hearing for the proposed Fiscal Year 2020-2021 budget open at 7:05 PM. D. Walch presented the General Appropriations Act/(Budget) as follows: Anticipated General Operating revenues of \$802,488.00 and expenses of \$1,164,565.00 and, anticipated revenues and expenses for: Ambulance Fund - \$37,049.00, Fire Fund - \$74,149.00, Parks/Recreation Fund - \$39,941.00, Sanitation Fund - \$81,198.00, Library Fund - \$84,301.00, and Road Fund - \$148,358.00. Anticipated allocated millage at 1.1750 and voter-authorized millages of 6.3434.  
Public Comment: None. D. Walch closed the Public Hearing at 7:08.
  7. **Treasurer's Report** – L. Yelle reported on behalf of J. Murawski As of February 29, 2020  
**Checking account balances:**  
**General Fund** \$504,643.03    **Trust & Agency** \$1,395.00    **Fire Fund** \$226,572.35  
**Ambulance Fund** \$222,772.53    **Parks/Rec** \$193,361.36  
**Sanitation** \$79,620.99    **Taxes** \$22,425.35    **Road Repair Fund** \$277,846.13

**CD Totals: No report**

**Money Markets: Fire \$48,353.32 Cemetery Perpetual Care \$2,899.60 Road Repair Fund \$85,850.72**

**8. Clerk's Report**

- a. **Accounts Payable** – L. Yelle moved, J. Yelle seconded, to approve accounts payable as presented: General Fund checks #35040 - #35109, for \$47,682.77 and Tax Collection checks #3418 - #3438 for \$1,361,474.08, for a total of \$1,409,156.85. Ayes: 4 Nays: 0 Motion carried.
- b. **Budget Report** – L. Yelle reported on the general and restricted funds. No action needed.
- c. **Bittner bills** – L. Yelle reported that Bittner bills of \$5,285 & \$5,162.50 for Engineering services & review of bid documents for the bidding phase are being paid.
- d. **QuickBooks program purchase**– D. Walch moved, D. Kallio seconded, to authorize up to \$800 for purchase of updated QB's program. Ayes: 4 Nays: 0 Motion carried.
- e. L. Yelle reported that ballot wording for millage request for General and Library funds will need to be addressed at the April meeting
- f. L. Yelle reported that the deadline for candidates seeking office for the August election is 4 pm on April 21<sup>st</sup> .

**9. Supervisor's Report**

- a. **DEQ Recycling Grant** – D. Walch reported that the bills have been for administrative cost and that the next required report will be in April which covers January thru March.
- b. **Silver Creek Rd weight restrictions** – No update
- c. **Road maintenance projects** – D. Walch reported waiting for clear roads to make determination on what roads to recommend for the 2020 repair season.
- d. **Collaboration on recycling & transfer station hauling** – No update.
- e. **Township Attorney** – The township's attorney has given notice of retirement in December.
- f. **USGS wells** – There needs to be establishment of property owners in regards to the wells before any decision can be made. D. Kallio will work on obtaining information regarding who owns what property.

**10. Old Business**

- a. **Auditor RFP update** – L. Yelle reported that it appears that we will have at least two responses to the Request for Proposals that were sent out.
- b. **Planning Commission number of members** – D. Walch moved, L. Yelle seconded to currently set the number of Planning Commission members at five. Ayes: 4 Nays: 0 Motion carried.

**11. New Business**

- a. **Approval of FSY 2010-2021 wages & fees** – L. Yelle moved, D. Kallio seconded to approve the fiscal year 2020- 2021 wages and fees as presented. Ayes: 4 Nays: 0 Motion carried. (attached)
- b. **Dust Control** – D. Walch moved, J. Yelle seconded to approve dust control on Lost 40 road at a cost of \$332.53 per the road commission's letter of understanding. Ayes: 4 Nays: 0 Motion carried.

- c. **FSY 2020-2021 Budget Approval (General Appropriations Act)** – L. Yelle moved, D. Kallio seconded, to approve Resolution #031720GAA, the General Appropriations Act (Budget) for the 2020-2021 Fiscal Year, as presented. Roll call vote was unanimous. (attached)  
**FSY 2020-2021 Budget adoption** – L. Yelle moved, D. Walch seconded to approve the General Fund Operating revenues of \$802,488.00, and expenses of \$1,164,565.00, with the fund balance covering the grant project cost. Also restricted revenues and expenses for: Ambulance Fund - \$37,049.00, Fire Fund - \$74,149.00, Parks/Recreation Fund - \$39,941.00, Sanitation Fund - \$81,198.00, Library Fund - \$84,301.00, and Road Fund - \$148,358.00. Ayes: 4 Nays: 0 Motion carried. (attached)
- d. **PWPL millage renewal intent**– L. Yelle moved, D. Kallio moved to inform PWPL of intent to put millage request on the August primary ballot. Ayes: 4 Nays: 0 Motion carried.
- e. **Silver Creek HMA paving bid**–D. Walch moved, J. Yelle seconded, to approve contracting with the Mqt. Co Road Commission for HMA resurfacing of .53 miles of Silver Creek Rd at a cost of approximately \$129,000. Ayes: 4 Nays: 0 Motion carried.
- f. **Fire Dept purchase** – L. Yelle moved, D. Kallio seconded, to approve the Fire Department purchasing a washing machine from Pomasl for \$5,069. Ayes: 4 Nays: 0 Motion carried.
- g. **Garbage pickup schedule** – Due to safety concerns, request to change garbage pickup from Wednesday to Tuesday for the east side of M-553 from Transfer Station to Crossroads and homes directly on M-553 north of the crossroads. Board consensus to approve the change as presented in the Sanitation Report.

**12. Public Comment** – None

**13. Adjournment** – D. Walch adjourned the meeting at 7:50 PM

Lee Yelle, Clerk

Darlene Walch, Supervisor