

SANDS TOWNSHIP REGULAR MEETING
SANDS TOWNSHIP OFFICE COMPLEX
June 9, 2020

1. **Call to Order and Pledge of Allegiance** –D. Walch called the meeting to order at 7:00 PM.
2. **Roll Call** – Darlene Walch, Lee Yelle, Justin Murawski, Justin Yelle and Dave Kallio
Employees in Attendance: Carolyn Kerkela
Public in Attendance: None
3. **Public Comment:** None
4. **Agenda:** L. Yelle moved, D. Kallio seconded, to approve the agenda with the addition of Item 8d – Meeting Regarding Silver Creek Road, 10f – Purchase of New Computer for Treasurer, and 10g – Heather Lane Signs, adding a June billing of \$715 to Item 7d, and to note that we did receive a Well Report. Ayes: 5 Nays: 0 Motion carried.
5. **Consent Agenda:** D. Kallio moved, J. Yelle seconded, to approve the Consent Agenda as presented. Ayes: 5 Nays: 0 Motion carried.
 - a. **Minutes:** May 12, 2020 Accepted & Placed on File.
 - b. **Department Reports:** Accepted and placed on file.
 - a. **Fire** – No Report
 - b. **Ambulance** – No Report
 - c. **Sanitation / MCSWMA**
 - d. **Cemetery** – No Report
 - e. **Zoning**
 - c. **Committee Reports**
 - a. **Personnel** (No Report)
 - b. **Parks & Recreation**
 - c. **Groundwater & Well Testing**
 - d. **Library** (No Report)
 - e. **Council on Aging** (No Report)
 - d. **Correspondence** – Memo from Maki IT Consultant
 - e. **Miscellaneous** –Copy of Letter Mailed to John & Marge Forslin
6. **Treasurer’s Report – Checking account balances as of May 31, 2020**
General Fund \$486,164.91 **Trust & Agency** \$1,395.00 **Fire Fund** \$218,679.86
Ambulance Fund \$223,532.81 **Parks/Rec** \$190,406.88
Sanitation \$57,710.73 **Taxes** \$19,003.75 **Road Repair Fund** \$280,864.16

No CD Information

Money Markets: **Fire** \$48,362.00 **Cemetery Perpetual Care** \$2,899.96 **Road Repair Fund** \$85,872.12 **General Fund** \$169,107.59

J. Murawski reported that due to the malware attack, we did lose \$1,000 from the General Fund. L. Yelle will contact our insurance to see if this is a covered loss.

7. Clerk’s Report

- a. **Accounts Payable** – L. Yelle moved, J. Murawski seconded, to approve accounts payable as presented: General Fund checks #35243 - #35295, including the electronic liability payment, for a total of \$41,271.56. Ayes: 5 Nays: 0 Motion carried.

- b. **Budget Report** – L. Yelle gave report.
- c. **MML Liability & Property Insurance** – D. Kallio moved, J. Yelle seconded, to approve the MML Liability & Property Insurance bill of \$19,119 for July 1, 2020 to June 30, 2021. Ayes: 5 Nays: 0 Motion carried.
- d. **Bittner Bills** – D. Kallio moved, J. Murawski seconded, to approve payment to Bittner Engineering for \$1,142.50 for the May bill and \$715 for the June bill for work done for the new Recycling & Transfer Facility. Ayes: 5 Nays: 0 Motion carried.
- e. **MTA dues of \$1,661.84** – L. Yelle moved, J. Murawski seconded, to pay the MTA annual dues of \$1,661.84, and to not choose any additional options for online course packages at this time. Ayes: 5 Nays: 0 Motion carried.

8. Supervisor's Report

- a. **EGLE Recycling Grant** – D. Walch gave an update.
- b. **Collaboration on Recycling & Transfer Station Hauling** – No Update.
- c. **Updated Road Maintenance Projects Report** – No Update.
- d. **Meeting Regarding Silver Creek Road** – D. Walch will be attending a meeting with the County and the Marquette County Road Commission regarding logging and preserving the surface of the Silver Creek Extension Road.

9. Old Business-

- a. **COVID-19 Return to Work Plan** – D. Kallio moved, J. Yelle seconded, to adopt the plan as presented. Ayes: 5 Nays: 0 Motion carried.
L. Yelle moved, D. Kallio seconded, to give D. Walch authorization to address changes to Township operations in regards to COVID-19 as needed. Ayes: 5 Nays: 0 Motion carried.
D. Walch moved, J. Yelle seconded, to approve up to \$300 for purchasing signs for the park area regarding COVID-19 awareness. Ayes: 5 Nays: 0 Motion carried.

10. New Business

- a. **Reappointment of Strawberry Lake Care Taker** – D. Walch moved, D. Kallio seconded, to appoint Ron Tervo as caretaker for Strawberry Lake until a time where he or the Township decide otherwise. Ayes: 5 Nays: 0 Motion carried.
- b. **Resolution for Acceptance of Public Payments by Credit Card** – D. Walch moved, J. Murawski seconded, to adopt a Resolution for the Acceptance of Payments by Financial Transaction Device. Roll call vote: J. Yelle – yes, J. Murawski – yes, D. Kallio – yes, L. Yelle – no, D. Walch – yes. Motion carried.
- c. **Floor Repairs to Strawberry Lake Cottage** – L. Yelle moved, D. Kallio seconded, to approve up to \$650 for the purchase of new flooring for the kitchen at Strawberry Lake. Ayes: 5 Nays: 0 Motion carried.
- d. **Purchase of laptop for Deputy Treasurer** – L. Yelle moved, D. Kallio seconded, to approve the purchase of a new laptop for the Deputy Treasurer from Maki Consulting, not to exceed \$1,000. Ayes: 5 Nays: 0 Motion carried.
- e. **Request from MBLP** – No longer an issue; MCSWMA made a decision.
- f. **Purchase of computer for Treasurer** – J. Yelle moved, D. Walch seconded, to approve up to \$1,100 for the purchase of a new computer for the Treasurer. Ayes: 5 Nays: 0 Motion carried.
- g. **Heather Lane Sign Request** – To be addressed in July.

11. Public Comment – None

12. Adjournment – D. Walch adjourned the meeting at 8:33 PM.