

**SANDS TOWNSHIP SPECIAL MEETING
SANDS TOWNSHIP OFFICE COMPLEX
October 7, 2020**

1. CALL TO ORDER & PLEDGE OF ALLEGIANCE – D. Walch called the meeting to order at 10:30 AM.

2. ROLL CALL: Darlene Walch, Kent Koehn, David Kallio, Lee Yelle, and Justin Yelle.

ABSENT: None

EMPLOYEES IN ATTENDANCE: None,

PUBLIC IN ATTENDANCE: None

3. PUBLIC COMMENT: None

4. AGENDA: K. Koehn motioned, L. Yelle seconded, to approve the agenda with addition of “Center for Tech and Civic Life” (CTCL) grant application. Ayes: 5 Nays: 0 Motion carried.

5. BUSINESS:

a. **Appointment of new Administrative Assistant :** – D. Walch presented information regarding the process the review committee used in selection of new Administrative Assistant. After a discussion, D. Walch motioned , J. Yelle seconded, to approve the hiring of Pamela Roberts for the Administrative Assistant position. Ayes: 5 Nays: 0 Motion carried.

b. **CTCL GRANT:** L. Yelle reported on the opportunity to apply for a grant for funds to be used for election costs. After discussion D. Walch motioned, D. Kallio seconded to approve accepting the grant funds of \$5,000 for the purpose of purchasing election equipment and supplies. Ayes: 5 Nays: 0 Motion carried.

5. PUBLIC COMMENT: None

6. ADJOURNMENT: D. Walch declared the meeting adjourned at 10:45 a.m.

Lee Yelle, Clerk

Darlene Walch, Supervisor