SANDS TOWNSHIP REGULAR MEETING
SANDS TOWNSHIP OFFICE COMPLEX
November 10, 2020

1. **Call to Order and Pledge of Allegiance –**D. Walch called the meeting to order at 7:00 PM.

2. **Roll Call –** Darlene Walch, Lee Yelle, Justin Yelle, Kent Koehn and Dave Kallio **Absent –** None
    Employees in Attendance: Carolyn Kerkela, Andrew Linsmeier
    Public in Attendance: Becky Wilson, Rick Wilson

3. **Public Comment:** R. Wilson said he listened to the information from Savion and has concerns about them using defoliant for their solar project; he feels they gave him incorrect information.

4. **Agenda:** D. Kallio moved, K. Koehn seconded, to approve the agenda with the addition of 7e – Election information, 8d - MCSWMA Tipping Fee Concerns, and 8e – COVID Concerns. Ayes: 5 Nays: 0   Motion carried.

5. **Consent Agenda:** K. Koehn moved, J. Yelle seconded, to approve the Consent Agenda as presented. Ayes: 5   Nays: 0   Motion carried.
    a. **Minutes:** October 13, 2020 Accepted and placed on file.
    b. **Department Reports:** Accepted and placed on file.
        a. **Fire** – No Report
        b. **Ambulance –** No Report
        c. **Sanitation / MCSWMA**
        d. **Cemetery –** No Report
        e. **Zoning**
    c. **Committee Reports**
        a. **Personnel** - No Report
        b. **Parks & Recreation** - No Report
        c. **Groundwater & Well Testing** – No Report
        d. **Library** - No Report
        e. **Council on Aging -** No Report
    d. **Correspondence –**
        a. Notification that auditor has a new address
    e. **Miscellaneous –**
        a. Response to J. Yelle's concern of exterior lights on recycling/transfer station facility

    6. **Treasurer's Report –** Balances as of October 31, 2020. At K. Koehn's request.
        D. Kallio moved, J. Yelle seconded, to begin including the Treasurer's report in the Consent Agenda in the meeting packets, but to continue reporting totals in the minutes. Ayes: 5 Nays: 0   Motion carried.

        Checking Account Balances:
        General Fund $249,687.52   **Trust & Agency** $1,395.00   **Fire Fund** $211,300.06
        Ambulance Fund $209,991.77   **Parks/Rec** $189,891.13
        Sanitation $14,702.44   **Taxes** $19,278.12   **Road Repair Fund** $288,532.17

<u>**CD Totals:**</u>
Ambulance $274,536.10   **Roads** $269,536.41   **Fire Dept** $212,045.68
General Fund $663,619.86 **Parks & Rec** $54,095.12

<u>**Money Markets:**</u> **Fire** $48,371.74   **Cemetery Perpetual Care** $3,021.95
Road Repair $85,915.18   **General** $169,362.43

7. **Clerk's Report**
   a. **Accounts Payable –** L. Yelle moved, D. Walch seconded, to approve accounts payable as presented: General Fund checks #35565 - #35639, including the electronic payroll liability payment, for $46,229.42, Trust & Agency checks #35587 & 35588, for $333.00 and Tax Collection checks #3478 - #3480 for $17,166.84, for a total of $63,729.26. Ayes: 5   Nays: 0   Motion carried.
   b. **Budget Report –** L. Yelle report on the need for budget adjustments.
   L. Yelle moved, D. Kallio seconded, to reduce Contingency by $51 and increase the authorized Human Resources expenses by $51, for a total of $1701. Ayes: 5   Nays: 0   Motion carried.
   L. Yelle moved, D. Walch seconded, to reduce Contingency by $10,244 and move it temporarily to Sanitation Fund income, bringing that total to $91,442. Once Sanitation Fund is solvent enough to cover incoming expenses the General Fund will have the $10,244 returned. Roll call vote was unanimous. Motion carried.
   c. **2021 EAP Renewal** – D. Walch moved, L. Yelle seconded, to continue offering NorthStar EAP and to cover the extra $27 monthly increase. Ayes: 5   Nays: 0 Motion carried.
   d. **Bittner Bill $597** – L. Yelle moved, K. Koehn seconded, to acknowledge payment of $597 to Bittner Engineering for work for the new Recycling & Transfer Facility. Ayes: 5 Nays: 0   Motion carried.
   e. **Election Info –** L. Yelle reported that 74% of Sands Township registered voters turn out to vote with 59% of those voters being absentee voters.

8. **Supervisor's Report**
   a. **DEQ Recycling Grant –** D. Walch gave an update.
   b. **Collaboration on Recycling & Transfer Station Hauling –** No Information.
   c. **Updated Road Maintenance Projects Report –** No Update
   d. **MCSWMA Tipping Fee Concerns –** D. Walch gave an update on an increase in tipping fees
   e. **COVID-19 Update –** D. Walch shared numbers and information from the Health Department.

9. **Old Business**
   a. **Credit Card Acceptance for Payments / Bank (ACH) Resolution –** D. Kallio moved, J. Yelle seconded, to approve the Sands Township Resolution For Acceptance of Payments by Financial Transaction Device (pending language approval by the township attorney). Roll call vote was unanimous.   Motion carried.
   b. **Old Hall & Garage Property –** No Update

10. **New Business**
   a. **6 New Tires for Ambulance** – L. Yelle moved, J. Yelle seconded, to approve the purchase of 6 new tires for the ambulance at a cost of $1,386.80. Ayes: 5   Nays: 0 Motion carried.

b. **Township Account for Zoom –** L. Yelle moved, D. Walch seconded, to approve setting up a Zoom account for the Township for $149/year. Ayes: 5   Nays: 0   Motion carried.

c. **Increased cost for delivery of roll-offs –** D. Walch moved, K. Koehn seconded, to approve the additional $875 for delivery of the 4 roll-offs authorizing the new payment amount to Poynette Ironworks at $27,534. Ayes: 5   Nays: 0   Motion carried.

d. **Resignation of Ron Titter (ZBA Alternate) and Gary Aho (Garbage Truck) –** L. Yelle moved, D. Kallio seconded, to accept both resignations. Ayes: 5   Nays: 0   Motion carried.

e. **Replacement of Fire Truck** – Informational only at this time

f. **Purchase of Roll-Off for Glass Collection** – L. Yelle moved, D. Walch seconded, to approve the purchase of a 20-yard roll-off for glass collection. Ayes: 5   Nays: 0   Motion carried.

11. **Public Comment –**
     B. Wilson shared suggestions for how to safely reopen the building to the public.

     A. Linsmeier, from the Fire Department, shared some information on the proposed new truck – why it is needed and what it would be used for.

     K. Koehn acknowledged the hard work put in by Lee Yelle for the Township and thanked her for her time and experience.

     D. Kallio recognized Lee Yelle as an invaluable employee who has always went above and beyond to do what is needed to ensure the job is done and done well.

12. **Adjournment –** D. Walch adjourned the meeting at 8:22 PM.

     Lee Yelle, Clerk   Darlene Walch, Supervisor