

**SANDS TOWNSHIP REGULAR MEETING
SANDS TOWNSHIP OFFICE COMPLEX
May 11, 2021**

1. **Call to Order and Pledge of Allegiance** –D. Walch called the meeting to order at 7:00 PM.
2. **Roll Call** – Darlene Walch, Justin Yelle, Kent Koehn, David Kallio and Carolyn Kerkela **Absent** – None
Employees in Attendance: Randy Yelle, Lee Yelle
Public in Attendance: Jeremy Applekamp, Rick Wilson (via Zoom), Karrie Heikes (via Zoom)
3. **Public Comment:** Jeremy Applekamp is waiting on an attorney response and thanked the board for their time.
4. **Agenda:** C. Kerkela moved, K. Koehn seconded, to approve the agenda with the addition of 6a – Credit Card Processing Update. Ayes: 5 Nays: 0 Motion carried.
5. **Consent Agenda:** J. Yelle moved, K. Koehn seconded, to approve the Consent Agenda as presented, with the noted change to the minutes. Ayes: 5 Nays: 0 Motion carried.
 - a. **Minutes:** April 13, 2021 with the change of the word “backhoe” to “front end loader” in 10c.
 - b. **Department Reports:** Accepted and placed on file.
 - a. **Treasurer’s Report**
 - b. **Fire**
 - c. **Ambulance** – No Report
 - d. **Sanitation / MCSWMA**
 - e. **Cemetery** – No Report
 - f. **Zoning**
 - c. **Committee Reports**
 - a. **Personnel** -
 - b. **Parks & Recreation** - No Report
 - c. **Groundwater & Well Testing** –
 - d. **Library** – No Report
 - e. **Council on Aging** -
 - d. **Correspondence** –
 - a. **SAVION Update**
 - e. **Miscellaneous** –
 - a. **EMS Resignation (DuVall)**
 - b. **Budget Reports**

6. **Treasurer’s Report** –

Checking Account Balances (as of April 30, 2021):

General Fund \$373,418.68	Trust & Agency \$0.00	Fire Fund \$274,392.00
Ambulance Fund \$250,568.39	Parks/Rec \$232,511.63	
Sanitation \$50,391.73	Taxes \$102,044.49	Road Repair Fund \$300,096.56

CD Totals:

Ambulance \$277,794.21	Roads \$271,211.96	Fire Dept \$214,107.91
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General Fund \$667,434.85 Parks & Rec \$54,431.96

Money Markets:

Fire \$48,373.71 Cemetery Perpetual Care \$3,075.61

Road Repair Fund \$85,936.84 General \$169,587.25

- a. **Credit Card Processing Update** – K. Koehn gave an update

7. Clerk's Report

- a. **Accounts Payable** – C. Kerkela moved, D. Walch seconded, to approve accounts payable as presented: General Fund checks #36013 - #36082 for a total of \$42,818.59. Ayes: 5 Nays: 0 Motion carried.

8. Supervisor's Report

- a. **DEQ Recycling Grant** – D. Walch gave an update.

9. Old Business

- a. **Replacement of Fire Truck** – No Update
b. **Old Hall & Garage Property** – D. Walch gave an update
c. **COVID-19 Office Concerns** – K. Koehn moved, C. Kerkela seconded, to approve the update to the COVID-19 Prepared & Response Plan and begin reopening our facilities June 1. Ayes: 5 Nays: 0 Motion carried.
d. **DNR/Cliffs Land Agreement** – No Update
e. **Audit Contract** – C. Kerkela moved, J. Yelle seconded, to approve the contract with Chesla & Associates to audit our previous fiscal year for \$7,600. Ayes: 5 Nays: 0 Motion carried.
f. **Township Signs** – D. Walch moved, C. Kerkela seconded, to accept the quote from Signs Unlimited and have them design and install 2 single-sided signs at our Recycle & Transfer Station Facility for a total of \$1,075. Ayes: 5 Nays: 0 Motion carried.
g. **Well Testing Near Old Dump** – D. Walch moved, J. Yelle seconded, to re-visit the motion made at the previous meeting and approve testing the two closest residential wells to the old dump property for Nitrate & Nitrite, Arsenic, Lead/Copper, and pH for \$61 each, and to allow those households to choose to add additional tests if they cover the extra cost. Ayes: 5 Nays: 0 Motion carried.
h. **Attorney Contact Policy** – D. Walch moved, C. Kerkela seconded, to approve the policy as written. Ayes: 5 Nays: 0 Motion carried.
i. **Zoning Cleanup Update** – R. Yelle gave an update. There will be a Special Meeting at 7:00 on Thursday, May 13, 2021 to review the contractor bids for cleanup of the Carter property. Ayes: 5 Nays: 0 Motion carried.

10. New Business

- a. **New Computers (Zoning, EMS, Supervisor)** – C. Kerkela moved, K. Koehn seconded, to approve purchasing a new computer for EMS for \$2,040, a new computer for Zoning for \$970, a new laptop for the Supervisor for \$870, and rehabbing the current Supervisor's laptop, if feasible, for \$325. Price includes equipment, labor and software for all machines. Ayes: 5 Nays: 0 Motion carried.
b. **Lighting for Stations 1 & 2** – Waiting for Information
c. **Strawberry Lake Garage Siding** – Waiting for Information

- d. Meeting/Website/Agenda Changes** – Consensus is to begin placing Accounts Payable on the Consent Agenda; Our website host will be renewed for 1 year and domain for 5 years as we look into re-doing our website.
- e. Flow Provisioning & Cannabis Lupus Café Renewal Requests** – K. Koehn moved, D. Walch seconded, to grant the provisioning center renewal requests for Flow Provisioning & Cannabis Lupus Café as recommended by the Planning Commission. Ayes: 5 Nays: 0 Motion carried.
- f. Mower Deck Replacement** – C. Kerkela moved, D. Walch seconded, to approve the replacement of the mower deck at the cemetery for an estimated \$600. Ayes: 5 Nays: 0 Motion carried.
- g. Playground Cover** – C. Kerkela moved, J. Yelle seconded, to accept the offer from Hoover Tree Service to provide hardwood mulch for the playground surface free of charge. Ayes: 5 Nays: 0 Motion carried.

11. Public Comment –

Jeremy Applekamp commented he may be interested in the old Township Hall and/or Transfer Station property.

Randy Yelle commented the provisioning center renewal requests need signatures from the Supervisor and Clerk.

12. Adjournment – D. Walch adjourned the meeting at 7:53 PM.

Carolyn Kerkela, Clerk

Darlene Walch, Supervisor